

# LoopNet Sale Listing Entry Form

For Your Internal Use Only. Do Not Send / Fax Completed Forms To LoopNet.



## Add a Property For Sale

Complete all that apply. Fields in bold with an \* are required.

### \* Primary Contact

<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Lead Broker</b>	<b>Email</b>	<b>Phone</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Contact 2	Email	Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>
Contact 3	Email	Phone

### \* Property Types: Select a property type and subtype that best describes this property.

#### Office

- Office Building
- Institutional/Governmental
- Medical Office
- Office-Business Park
- Office-R&D
- Office-Warehouse
- Office Condo

#### Industrial

- Flex Space
- Industrial-Business Park
- Industrial Condo
- Manufacturing
- Office Showroom
- R&D
- Self/Mini-Storage Facility
- Truck Terminal/Hub/Transit
- Warehouse
- Distribution Warehouse
- Refrigerated/Cold Storage

#### Retail

- Day Care Facility/Nursery
- Post Office
- Restaurant
- Service/Gas Station
- Free Standing Bldg
- Street Retail
- Vehicle Related
- Retail (Other)
- Retail Pad
- Anchor

#### Shopping Center

- Community Center
- Strip Center
- Specialty Center
- Neighborhood Center
- Outlet Center
- Power Center
- Regional Center/Mall
- Super Regional Center
- Theme/Festival Center

#### Health Care

- Acute Care Hospital

#### Multifamily

- Garden/Low-Rise
- Government Subsidized
- Mid/High-Rise
- Mobile Home/RV Comnty.
- Duplex/Triplex/Fourplex

#### Land

- Industrial (land)
- Multifamily (land)
- Office (land)
- Residential (land)
- Retail (land)
- Retail-Pad (land)
- Commercial/Other (land)
- Leased Land

#### Residential Income

- Single-Unit (SFR/Condo)
- Duplex/Triplex/Fourplex

#### Agricultural

- Agribusiness
- Pasture/Ranch
- Timberland
- Agricultural

#### Hotel & Motel

- Economy/Limited Service
- Full Service

#### Senior Housing

- Assisted Living Residences
- Congregate Senior Housing

#### Sport & Entertainment

- Golf Related
- Theatre/Performing Arts

#### Special Purpose

- Marina
- Special Purpose (Other)
- Religious Facility

### \* Property Use:

- This is an Investment Property\***
  - \* Net Lease Investment?  Yes  No
  - \* Years Left on Lease
- This property is vacant or best suited for an owner/user**
- This is a Business For Sale\***
  - \* Does this include the real estate this business occupies?  Yes  No
  - Construction Status  Existing  Under Construction/Proposed
  - Is this listing an auction?  Yes  No

### Name & Location

Property Name	<input type="text"/>
* <b>Country</b>	<input type="text"/>
* <b>Street Address</b>	<input type="text"/>
	<small>Enter an exact address to maximize your property's exposure.</small>
* <b>City</b>	<input type="text"/>
* <b>State</b>	<input type="text"/>
* <b>Zip Code</b>	<input type="text"/>
* <b>Currency</b>	<input type="text"/>
* <b>Size Info</b>	<input type="radio"/> Imperial (US) System <input type="radio"/> Metric System

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## Property Sale Details

**\* Asking Price** \$   Price  Price/SF  Keep Price Confidential

**\* Unit Size**  SF

Commission Split  %

**\* Cap Rate**  %

Gross Rent Multiplier

## Property Info

### \* Property Description

### \* Location Description

Note: contact info and web addresses (URLs) will be removed from description fields.

### \* No. of Units/Spaces/Beds

### \* Total Building Size

 SF

Total Lot Size

  SF  Acres

GLA

Property on Ground Lease?

 Yes  No

Year Built

No. Stories

Parking Ratio

Building Class

 A  B  C

Traffic Count

Tax ID / APN

Zoning Description

### \* Tenancy

 Single  Multiple

Occupancy

 %

Utilities

 Sprinklers Rail Fenced Yard Cranes Trailer Parking Electricity/Power is available

Description/Provider Name

Clear Ceiling Height

No. Dock High Doors/Loading

No. Drive In/Grade Level Doors

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## Property Highlights

- Highlight 1
- Highlight 2
- Highlight 3
- Highlight 4
- Highlight 5
- Highlight 6

(Property Highlights, Detailed Financials, etc.)


## Financial Details

Income/Expense Info	<input type="radio"/> Actual	<input type="radio"/> Proforma
Financial Year	<input type="text"/>	
Gross Income	\$	<input type="text"/>
Effective Gross Income	\$	<input type="text"/>
Operating Expenses	\$	<input type="text"/>
Net Operating Income	\$	<input type="text"/>
Pre-Tax Cash Flow	\$	<input type="text"/>

## Debt & Equity

Debt Information	<input type="radio"/> Existing	<input type="radio"/> Proposed
Loan Amount	\$	<input type="text"/>
Interest Rate	<input type="text"/>	%
Amortized Over	<input type="text"/>	Years
Due In	<input type="text"/>	Years
Annual Debt Service	\$	<input type="text"/>
Loan Description	<input type="text"/>	
Down Payment	\$	<input type="text"/>

## Room Information

Description	No. of Beds
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

## Major Tenant Information

Tenant Name	Lease End Date		SF
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Unit Mix Information

(Multifamily and lodging listings only)

Description	No. Units Sq. Ft.	Avg. Mo. Rate
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>